

INSTRUCTIONS FOR COMPLETING COAL ASSIGNMENTS

- 1) Insert the name and address of the assignor.
- 2) Insert the Wyoming Office of State Lands and Investments lease number.
- 3) Insert the county the lease is located in.
- 4) Insert the full legal description of the lease.
- 5) Insert the total acreage of the lease.
- 6) Insert the amount paid for the assignment written out.
- 7) Insert the amount paid for the assignment numerically.
- 8) Insert the name of the assignee.
- 9) Insert the address of the assignee.
- 10) Insert the description of the assigned property, if all lease just type all.
- 11) Insert total acreage assigned, again if all list all.
- 12) List any part of lease retained by assignor if nothing retained list none.
- 13) Insert assignees name again.
- 14) Insert the date of the assignment – not the date of the lease.
- 15) Assignor's original signature goes in this blank.
- 16) Notary information is completed here if the assignor is an individual.
- 17) Notary information is completed here if the assignor is a corporation.
OR
- 18) This line is for office use. Leave this line blank.

