

FORM OF APPLICATION TO INCLUDE STATE LANDS IN A PRESCRIBED BURN

[Letterhead of Applying Party]

Office of State Lands and Investment  
c/o Michael Henn  
Herschler Building, 3W  
122 W. 25<sup>th</sup> Street  
Cheyenne, WY 82002-0600

Re: Application to Include State Lands in a Prescribed Burn

To Whom it May Concern:

INSERT NAME OF PARTY CONDUCTING PRESCRIBED BURN is planning a prescribed burn on or about INSERT DATE OF PRESCRIBED BURN, which, if approved by the Office of State Lands and Investments, will include State Lands. Therefore, in accordance with Chapter 27 of the Wyoming Board of Land Commissioners Rules and Regulations, please consider this letter and the enclosed items as our Prescribed Burn Application. Capitalized terms used in this letter and not otherwise defined shall have the meaning set forth in the referenced Board rules. In order to provide a complete Prescribed Burn Application, I have enclosed each of the following items [IF ANY OF THE FOLLOWING ITEMS ARE NOT INCLUDED, PLEASE EXPLAIN WHY AND WHEN ANY SUCH ITEMS WILL BE PROVIDED TO THE OFFICE]:

1. A Prescribed Burn Consent Agreement executed by all parties, except the Office of State Lands and Investments;
2. A Prescribed Burn plan which includes the following items:
  - i. The name, address and phone number of the Responsible Party;
  - ii. For all applicants other than the federal government, the name, address and phone number of the burn contractor performing the Prescribed Burn or burn boss, if applicable;
  - iii. A legal description of the area to be burned, the objectives of the Prescribed Burn, and the Prescribed Burn prescription/parameters;
  - iv. A summary of the methods to be used to start, control and extinguish the Prescribed Burn;

- v. The legal description of all State Lands that we would like to include in the Prescribed Burn; and
  - vi. A map that clearly identifies all of the land included in the Prescribed Burn and identifies the owners of such lands.
3. Proof of insurance / financial statements [whichever is applicable] **THIS ITEM IS ONLY REQUIRED WHEN THE APPLYING PARTY IS A PRIVATE PERSON/ENTITY.**

If you have any questions relating to this application or any of the enclosed items, please call me at \_\_\_\_\_. We look forward to hearing from you at your earliest convenience.

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